

## **Classroom Policies - Mrs. Montville**

**St. Johns Middle School -**

**8<sup>th</sup> grade U.S. History**

Email: [montvillek@sjredwings.org](mailto:montvillek@sjredwings.org)

Website: [Mrs. Montville](#)

Conference Hour - First Hour (7:50-8:43)

Phone: 989-227-4374

### **Classroom Materials**

For this class, you will need: a pen or pencil, a white binder (for Social Studies only), and an open, ready mind. You need to bring these materials, along with your planner, homework folder, and a **reading book every day**. If this is a problem for you for any reason, please see me.

Your binder will be your main tool in class. You will receive materials periodically that will need to be kept in your binder, and it will be checked several times throughout each trimester for a grade. Your binder will help you with assignments that are in progress, homework, studying, etc. Many students struggle with organization, and this is one way to help you stay organized. \*Students will not be provided extra copies of materials if they are lost. They will be responsible for obtaining replacements on their own.\* Copies can be found on my website [kamontville@weebly.com](mailto:kamontville@weebly.com).

### **Passes, Attendance & Tardy Policy**

Attendance in class is CRUCIAL; many activities are just not possible for you to make up. If you will be out for an extended period of time, please speak to me ahead of time. You will be marked present when you are in class, in your assigned seat when the bell rings.

At SJMS, we expect you to stay in class once you arrive. Personal business should be handled before or after school, or between classes. You are allowed the twelve passes from your planner each trimester. That works out to about one per week not each class.

## **Make-Up Work/Late Work**

If you miss a day, it is your responsibility to find out what you've missed and complete the work. You are required to make up work that you have missed; it will not be excused because you missed it. I am happy to help you with this before or after school. However, please be aware that I cannot take time away from today's class to teach you what the rest of the class learned yesterday; it is not fair to the rest of the class. Before or after school is an excellent time to get assistance. Your assignments will almost always be available electronically and you can always send me an email or check the class website to get work as well. The extended day learning before and after school is an excellent time to accomplish this.

Work is due on the date specified when it is assigned. Work turned in after the assigned. Late work will be accepted until the test that covers the material missed. There will be some assignments that may not be turned in late for any credit at all. (These are mainly projects - there will be lots of communication about these.)

An excused absence is the exception to this rule, and we will talk about due dates on an individual basis. We do certain activities or assignments at particular times to help you learn specific information or build specific skills. Completing and turning in work weeks late undermines the learning process and makes it more difficult to be successful.

## **Retakes**

Students may retake **one test or quiz during the marking period**. In order to retake a test the student must complete a retake request form which can be found in the classroom. They will need to complete the form and have it signed by a parent. Retake times will be arranged either before or after school. Taking them during class causes students to miss current instruction which will impact future tests and quizzes. The retake must occur **within 2 weeks of the original test or quiz**. Projects and the final exam are not eligible for retakes.

## **Behavior/Code of Conduct**

These are a few of the school's expectations and rules that you should be aware of (a complete list of school rules can be found in the student handbook

<http://goo.gl/ZpCFGh>):

Electronic devices are welcome in school but this year we will not allow phones in our history classrooms. Phones must be turned off and out of sight. We are now one to one with our computers so there won't be a need to have your own devices in our classroom. \*You are required to use the school's wifi for internet access. You MUST turn off your 3G/4G access during class. I can help you with the wifi, but you will need to know how to turn off 3G/4G on your device.

\*Taking pictures or videos at school is **STRICTLY** prohibited unless a teacher specifically gives you permission to do so.

\*If a student chooses to misuse technology (a school device or not), he or she will receive a single verbal warning. If it happens again, there will be consequences which may result in the device being confiscated or with technology privileges being restricted or eliminated.

Cheating/Plagiarism is passing someone else's ideas, words, or work off as your own. This may be copying your work from another student or website, having someone else do your work for you, or turning in researched work without citing sources appropriately. **It is expected that all work turned in will be original, with answers obtained honestly, and within the parameters of the assignment.** I expect you to do the work that you expect to earn credit for. This is called "academic honesty". Cheating or plagiarism will result in loss of credit for the assignment, a disciplinary referral, and/or a call home. **THIS POLICY IS THE SAME FOR STUDENTS GIVING OR RECEIVING ASSISTANCE.**

## **Grading Policy**

Attitude, attendance, and effort will lead to success in this class! Please remember that being present in class is very important, as is turning in work in a timely fashion! Grades will be tentatively (and approximately) based on the following criteria:

### Daily Classwork - 40%

This piece include warm ups, individual assignments, coursepack work, and group work.

### Projects/Assessments - 50%

These may be in the form of quizzes, test, or projects. They may be written or verbal.

### Final Exam - 10%

I will use Infinite Campus to manage your grades electronically. I suggest that you check your grades weekly, or more often. You must have a minimum of 60% to pass this class. Here is the grading scale that will be used for our class:

<b>A</b>	<b>100 - 93</b>	<b>B-</b>	<b>82 - 80</b>	<b>D+</b>	<b>69 - 67</b>
<b>A-</b>	<b>92 - 90</b>	<b>C+</b>	<b>79 - 77</b>	<b>D</b>	<b>66 - 63</b>
<b>B+</b>	<b>89 - 87</b>	<b>C</b>	<b>76 - 73</b>	<b>D-</b>	<b>62 - 60</b>
<b>B</b>	<b>86 - 83</b>	<b>C-</b>	<b>72 - 70</b>	<b>E</b>	<b>59 - 0</b>

**I have read and understand the Classroom Policies for  
Mrs. Montville's 8th Grade U.S. History class.**

Parent/Guardian\_\_\_\_\_date\_\_\_\_\_

Student\_\_\_\_\_date\_\_\_\_\_

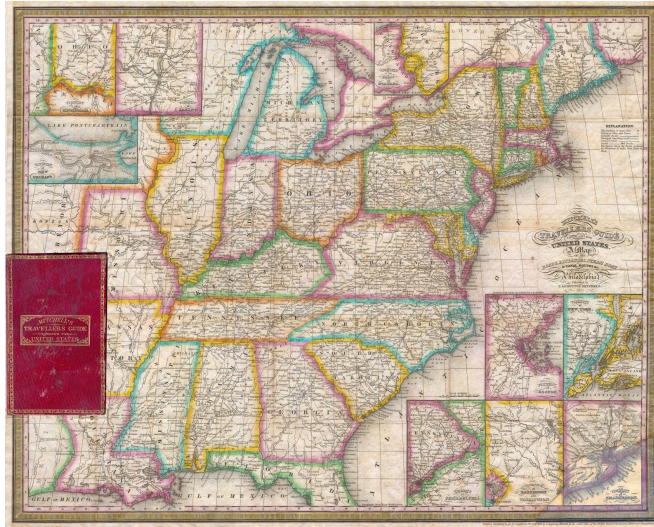
Student (printed name)\_\_\_\_\_

This signed document is due on Tuesday, SEPTEMBER 3rd, 2019.

Please complete the survey on the last page.

Please return only the last two pages.

Thanks!!!!



## STUDENT INFORMATION SURVEY

Dear Parents/Guardians,

Please take a few minutes to complete the following questions about your child. Please provide any and all information you think will help us as we get to know your child and his/her educational needs. **Please have your child return this sheet to me by Friday, September 6th.** Feel free to send it back in a sealed envelope for privacy. Thank you!

Sincerely, Mrs. Toomey

Parent's/Guardian's Name(s):

Email Address(es):

Child's Name:

Age:

General attitude toward school and learning: (enthusiastic, reluctant, anxious, excited, etc.)

Interests/Hobbies:

Special talents and/or things they are proud of:

What are your goals for your child this year? What do you hope to see him/her accomplish or overcome?

Is there ANYTHING else I should know to support your child in the classroom?